

**RUSH TOWNSHIP BOARD OF SUPERVISORS**  
**RE-ORGANIZATION MEETING**  
**AGENDA – JANUARY 3, 2023**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Motion to Adjourn Old Board
4. Motion to Appoint Temporary Chairman – **Robert Leibensperger**
5. Motion to Appoint Temporary Secretary – **Shawn Gilbert**
6. Motion to Re-Organize the Board of Supervisors for 2023.
  1. Nominate **Shawn Gilbert** as Chairman for 2023.
  2. Nominate **Robert Leibensperger** as Vice-Chairman for 2023.
  3. Nominate **Jeaninne Motroni** as Supervisor 2023.

**CALL NEW BOARD TO ORDER**

7. Motion to appoint **Deborah DelFranco** as the Full-Time Secretary/Treasurer for 2023, at the rate of \$23.00/hr. Township Hours of Operation are 8am-4:30pm, with a Half Hour Unpaid Lunch.
8. Motion to appoint **Kristin Woleslagle** as the Full-Time Administrative Assistant for 2023, at the rate of \$21.50/hr. Working 8am-4:30 pm, with a Half Hour Unpaid Lunch.
9. Motion to Appoint **Christopher Riedlinger** as Solicitor for 2023, for the Board of Supervisors At \$100.00/hr.
10. Motion to Appoint Solicitor for 2023, for the Planning Commission at \$110.00/hr. (**Peter Fagan**).
11. Motion to Appoint Solicitor for 2023, for the Zoning Hearing Board at \$85.00/hr. (**Burke & Burke**).
12. Motion to Appoint Bank to be Named Depository for 2023, **Mauch Chunk Trust**.
13. Motion to Appoint **Arro Consulting** as Zoning & Code Enforcement Officer on as Needed Basis. (Rate Schedule Exhibit A)
14. Motion to Appoint **Arro Consulting** as the Engineering Firm for 2023, on as Needed Basis. (Rate Schedule Exhibit A)
15. Motion to Appoint Engineer and/or Consultant for 2023, for the Planning Commission. **Arro Consulting** (Rate Schedule Exhibit A)
16. Motion to Set Compensation for Each **Planning Commission Member** at \$20.00/meeting.
17. Motion to Pay the **Planning Commission Secretary**, a rate of \$13.00/hr.
18. Motion to Set Compensation for Each **Zoning Hearing Board Member** at \$10.00/hearing.
19. Motion to Set Compensation for Each **Township Auditor** at \$10.00/hr.

20. Motion to Appoint Sewage Code Enforcement Officer for 2023, (**William Brior \$50.00/hr.**) As Per Resolution # 2023-01.

21. Motion to Appoint the Alternate Sewage Code Enforcement Officer(s) for 2023 (**Robert Fugate**) As per Resolution # 2023-01.

22. Motion to Appoint Bob Ritsick of the Rush Township Planning Commission to Serve as the Township Representative for the Regional Planning Board.

23. Motion to Adopt Resolution 2023-01 Setting Fee Schedule for 2023 for the Sewage Enforcement Officer.

24. Motion to Re-Appoint the Following Road Crew Workers and Rates for 2023 as Follows:

1. **Elden Neifert** as Full-Time Equipment Operator/CDL Truck Driver/Road Foreman/ Part-Time Sewer Dept. at the Rate of \$28.50/hr.

2. **Rob Sweeney** as **Full-Time Equipment Operator/CDL Truck Driver/Laborer** at the Rate of \$23.50/hr.

3. **Enn Poeldurk** as Full-Time Equipment Operator/CDL Truck Driver/Laborer at the Rate \$23.50/hr.

- Seasonal Winter Truck Driver at the Rate of \$20.00/hr.
- Road Department Hours will be 6:30am – 3:00pm, with 1/2hr Unpaid Lunch.
- Flexible as Seasons Change.

25. Motion to Re-Appoint **Michael Zimmerman**, as Township Sewer Department Employee, At a Rate of \$28.50/hr. Hours will be 6:30am – 3:00pm, with 1/2hr Unpaid Lunch.

26. Motion for Benefits for **Full-Time Township Employees** are as Follows for 2023: Paid Vacation (Currently). After One Full Year of Service & the following January: 2 weeks (10 days); 4-9 Full Years of Service & the following January: 3 weeks (15 days); 10 Full Year of Service & Following January: 3 weeks (15) days plus one personal day added per year. New Full-Time Employees Must Complete a One Year New Hire Probationary Period with the Option to Extend up to One Year. Upon Completion of the 90 Days, New Full-Time Employees will be Given Medical Insurance, Vision, Dental, Life with Full Coverage on Employees; **9 Paid Holidays** (Currently): New Year's Day – Good Friday – Memorial Day – 4<sup>th</sup> of July – Labor Day – Thanksgiving Day – Day After Thanksgiving – Christmas Eve – Christmas Day; 2 Personal Days (Cannot be Carried Over); 3 Bereavement Days; Employer/Employee Continuing Pension Plan; Work Clothes & a \$100.00 Work Boot Allowance for the Road/Sewer Crew. When an Employee exceeds their Vacation & Personal Days the Employee Needs a medical Excuse for Additional Time Off. No Exceptions for Time off without Pay.

27. Motion to Re-Appoint **Part-Time Police Officers** as follows:

- **Bradley Hess** as a **Part-Time Officer** at \$21.00/hr.
- **Robert Bechtel** as a **Part-Time Officer** at \$21.00/hr.
- **Richard Sinton** as a **Part-Time Officer** at \$21.00/hr.
- Thomas Fort as a Part-Time Officer at \$21.00/hr.

- Mary Beth Elias as a Part--Time Officer at \$21.00/hr.
- **New Hire** Part-Time Police Officer in Training at \$16.00/hr.

28. Motion that the Board of Supervisors appoint the following list of names for the **Hometown Fire Co.** as Township Fire Police for 2023.

29. Motion to Re- Appoint **Edward Tite** as the Emergency Management Coordinator.

30. Motion to Appoint **David H. Clewell Sr.** as the EMA Assistant.

31. Motion to Authorize the **Treasurer** to Pay Payroll Every Other Week.

32. Motion to Set the **Treasurer's Bond Limits.** (3 Million Dollars).

33. Motion that the **Chairman & Secretary** be authorized to Sign the Recap Sheet & Bond for the Tax Collector when Due.

34. Motion that the Board of Supervisors, or Employees deemed Necessary from the Board of Supervisors be Authorized to Attend the State Convention in Hershey, Pa. April 23-26, 2023. Authorize Mileage, Room, Hourly Pay Rate & \$50.00/day Food Allowance for the 3 Days of Attendance.

35. Motion to Name Board of Supervisors as the Voting Delegate & Employee as the Alternate Voting Delegate for the State Convention in Hershey, Pa.

36. Motion to Authorize the Board of Supervisors & an Employee to Attend the 2023 PAHRA Conferences & include Mileage, Room, Food Allowance & Pay at Regular Rate.

37. Motion to Authorize Elected Officials to Attend the Schuylkill Co. Convention & Pay them as Permitted by The Second-Class Twp. Code.

38. Motion to Appoint One Registered Elector to Serve as the Chairman of the Vacancy Board for 2023- **Steven Roetz.**

39. Motion to Set Township Reimbursement Rate for Mileage for 2023 at **.65.5/mile.**

40. Motion to Appoint a Resident Representative to the Eastern Schuylkill Recreation Commission for a One Year Term – **Deborah DelFranco**

41. Motion to Appoint a Supervisor Representative to the Eastern Schuylkill Recreation Commission for a One Year Term – **Robert Leibensperger.**

42. Motion to Appoint **Robert Leibensperger** as a Representative & **Jeanine Motroni** as an Alternate Representative to Attend the North Schuylkill Landfill Association Meetings.

43. Motion to Set the Meeting Dates and Standard Speaker for 2023, to be held Every **3rd Thursday** of Each Month at **7pm.** Except for the Month of January.

44. Motion to Adopt **Resolution 2023-02** (Signatures for Bank Accounts)

45. Motion to Adopt **Resolution 2023-03** Setting the Garbage & Recycling Collection & Disposal Fees.

46. Motion to Adopt **Resolution 2023-04** Setting the Sewer Fees for Lake Hauto.

47. Motion to Adopt **Resolution 2023-05** Setting the Sewer Fees for Hometown.

48. Motion to Adopt **Resolution 2023-06** Setting UCC Permit Fees Schedule.
49. Motion to Adopt **Resolution 2023-07** Appointing TCC Voting Delegates as Follows:  
Primary Voting Delegate - Jeaninne Motroni, First Alternate Voting Delegate – Robert Leibensperger, Second Voting Delegate – Shawn Gilbert.
50. Motion to Appoint the Alcohol/Drug – Free Workplace Supervisor – **Chief of Police**.
51. Motion to Use the **Standard Speaker** as the Newspaper of the Township.
52. Motion for **TeamLogicIT** to be our Computer & Website Consultant for the Township.
54. Motion to Appoint **Shawn Gilbert** as Road Master for 2023.
55. Motion to Appoint **Shawn Gilbert** and **Robert Leibensperger** as the Representatives for COG (Council of Governments).
56. Motion to Appoint **Robert Leibensperger** to Represent the 504 Plan.
57. Motion to appoint **Deborah DelFranco** as Right-To-Know Officer known as Open Records.

**Adjournment.**